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SSA/DDS 67-045
Book-Dispatch 5951

3. MAR 1967

TO: All Chiefs of Stations and Bases

FROM: 25X1A2d1

Chief, [REDACTED]

SUBJECT: Cable Traffic

ACTION REQUIRED: See Paragraph 2
25X1A2d1

1. As a result perhaps of [REDACTED] increased capacity to transmit traffic, we have fallen into sloppy habits in cable writing. Long, discursive messages are the rule, not the exception. Too often cables on important matters wander disjointedly through several pages before reaching the point. Much time is wasted but, more importantly, substance is diluted and action delayed.

2. Effective immediately, you are requested to insure that each cable you authorize makes its point or imparts its information in orderly, logical, consecutive manner, avoiding prolixity. I would hope that cables over two pages in length can be avoided.

3. Headquarters will make the same effort in cables to you.

25X1A2e

[REDACTED]

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